

POLICE OFFICER

MUST BE COLORADO P.O.S.T. CERTIFIED TO APPLY

POSTING DATE: February 10, 2006
CLOSING DATE: Open – Accepting only CO. P.O.S.T. certified
POSITION: Police Officer
SALARY: \$15.03 per hour, plus benefits – vacation, sick leave, group health insurance, life insurance and F.P.P.A.

Duties – Examples of Work:

Operates an automobile in patrolling an assigned area for the prevention of crime and the enforcement of state statutes and ordinances; responds to radio dispatches; appears at scenes of disorder or crime; notes and reports traffic hazards; assists in controlling traffic/personnel at scenes of emergencies; investigates and prepares reports on accidents, offenses, and damages to property; provides information and directions; operates radar and intoxilyzer; makes arrests; issues citations; serves warrants and subpoenas; gives verbal warnings; prepares reports on arrests and property impounded; makes vacation and business checks; occasionally serves as a dispatcher; inspects establishments providing alcoholic beverages and entertainment; intervenes in private or public disputes to protect the public and maintain order; request medical attention when necessary; appears in court as arresting or investigation officer/witness; transports prisoners, performs initial investigations and carries out follow-up investigations of crimes; investigates complaints; interrogates persons whose actions are suspicious; assists fire and other inner city departments as well as other law enforcement agencies; enforces animal control ordinances; assists with crime prevention; issues citations for parking and moving violations; impounds and tags evidence; participates in in-service training; takes assignments in specific areas as in traffic and investigations; performs pre-duty checks of patrol vehicle; performs many other duties as assigned.

Qualifications:

Ability to read, interpret and understand departmental rules, policies, instructions, statutes, ordinances, regulations and police literature, together with an aptitude for law enforcement work. Ability to analyze situations and adopt a quick effective and reasonable course of action giving due regard to the surrounding hazards and circumstances of each situation. Ability to learn the use and care of automobile and firearms. Willing to submit to extensive training. Ability to establish and maintain effective working relationships with fellow employees, superiors and the public.

Experience and Training:

Any combination of experience and training equivalent to graduation from high school, and two years of police experience is desirable.

Special Requirements:

Possession of a valid Colorado drivers license; **Colorado P.O.S.T. certification is required.**

Employment applications may be obtained from the City of Manitou Springs, 606 Manitou Avenue, Manitou Springs, CO. 80829. Applications should be submitted to the Human Resources Office, Attn: Carol Lawson. Applications will be accepted until 5:00 p.m. January 13, 2006. The City of Manitou Springs is an EOE/AA/ADA employer. Posted December 30, 2005.

